

# *Micro Wedding Ceremony*

2021

1:00 PM – 9:00 PM | UP TO 100 GUESTS

CREATING MEMORIES TO LAST A LIFETIME

Prepared by:  
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THE GLOBE AND MAIL  
CENTRE

## AN INTIMATE CELEBRATION

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Hello brides and grooms-to-be!

You have made a terrific choice considering The Globe and Mail Centre for your micro ceremony. Our stunning event venue, breathtaking views, and elegant amenities will deliver a spectacular experience for your nearest and dearest.

You now have a sample proposal that outlines the perfect, intimate celebration. We are here to help you ensure you enjoy every moment of your special day. Consider this the perfect fusion of a romantic elopement and a formal wedding ceremony.

We are so excited at the prospect of working with you to help you realize your perfect ceremony. You are in great hands and we're standing by to make your special day a breeze!

You can rely on us for an exceptional wedding celebration.

Warmly,



**Luis Cabrera**

Sales and Events Manager

The Globe and Mail Centre

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# YOUR PACKAGE INCLUDES

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## A STUNNING VENUE

- The Globe and Mail Centre is a **modern, open and light-filled space** with the best views in the city, purpose built for remarkable events.
- Premium **modern chairs** – the most comfortable and stylish chairs that look perfect in ceremony rows (indoors) or around your dining tables, as well as a **cruiser tables, benches** and **coffee tables**.
- A magnificent **terrace** with sweeping city and lake views is perfect for a mini ceremony, cocktail reception or photos
- **Easy set-ups and tear downs.** Our space has been designed for seamless arrivals and installations, with great delivery access.

## AN OUTSTANDING TEAM

- You work with a dedicated **Event Manager** who knows our space inside and out, and has the best tips and tricks for a phenomenal day.
- We create your **floorplan** and provide you with all the details for your suppliers to have the support to deliver your services to the fullest.
- You'll be able to enjoy your event day with the support of **a small team** who are passionate about ensuring your event is a success.



## YOUR SPECIAL MICRO CEREMONY

**Up to 100 guests** (in accordance with applicable government allowances on gatherings)

**A 2 hour event** window for your guest arrival, wedding ceremony and photos

4 microphones, digital **screens**, and terrace **audio** package

Bring your own florals, photographer, videographer and officiant

1 site tour and a **dedicated manager** to assist with your floor plan

## SUGGESTED FLOW FOR THE DAY

Timing of the day is flexible as long as it falls within this specific window. Any additional hours are subject to additional costs.

2 hour Setup

2 hour window – Guest Arrival, Ceremony, Photos

2 hours - Teardown

Wedding

2021

Estimated Guests: Up to 100

Level 17, The Globe and Mail Centre

EVENT DETAILS

<p><b>Venue Access</b> Your booking timing is inclusive of your delivery access, setup and tear-down</p>	<p>2021 1:00 PM to 9:00 PM</p>
<p><b>Event Timing</b> When your guests are on site</p>	<p>2021 5PM to 7:00 PM</p>
<p><b>Wedding Venue Rental Package</b> (inclusive of room and staffing)  Each additional hour is \$500.00/hour  Exact timing is not fixed as long as the overall event falls within allotted window of 4 hours setup, 4 hours for event, 2 hours tear-down</p>	<p><b>\$4,500.00</b></p>

Your A/V Minimum Spend is \$995.00

<p>Background music/speakers, digital screens, terrace audio and up to 4 microphones.  Note: DJ services and SOCAN/Re-Sound fees are not included.</p>	<p><b>\$995.00</b></p>
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Additional AV services such as staging, rigging or live streaming are not included and can be provided in a detailed quote.

SUBTOTAL	\$5,495.00
HST	\$714.35
<b>TOTAL</b>	<b>\$6,209.35</b>

CONGRATULATIONS! YOU'VE MADE A FANTASTIC DECISION TO CONSIDER AN OUTSTANDING VENUE FOR YOUR CEREMONY!